

**NOTICE OF MEETING
DEVELOPMENTAL DISABILITY ADVOCATES
BOARD OF DIRECTORS**

Notice is hereby given that Developmental Disability Advocates Board of Directors will conduct a meeting at **6:30 PM on Monday, November 24, 2025**. This meeting is a hybrid meeting will be held in person at 901 Jeffco Executive Drive – Imperial, MO 63052 as well as virtually via the link below:

[November Board Meeting Link](#)

Meeting ID: 234 185 755 317 3

Passcode: WR7LH78V

AGENDA

- I. CALL TO ORDER and INTRODUCTIONS** – Dr. Marsha Mertens, Board Chairperson
- II. MISSION STATEMENT** – We create opportunities for people with developmental disabilities in Jefferson County to live fulfilling lives, by investing in services and building connections.
- III. MISSION MOMENT**
- IV. APPROVAL OF MINUTES** – Open and Closed Session Minutes from October 27, 2025
- V. REPORTS**
 - a. Financial Report
 - b. Service Coordination Report
 - c. Executive Director Report
- VII. NEW BUSINESS**
 - a. Barb McDowell Memorial Fund Annual Report
 - b. Accessibility Plan Annual Review (CARF)
 - c. Board Succession Plan Annual Review (CARF)
 - d. Critical Incident Annual Analysis (CARF)
 - e. CARF Staff Appreciation Request
 - f. Health Insurance Renewal
 - g. D&O/Cyber Security Insurance Renewal
 - h. Board Re-Appointments – Randy, Scott, Tony and Cara
 - i. 2026 Board Calendar Approval
- VIII. OLD BUSINESS** – None identified
- IX. REQUISITION** – December 2025 and January 2026
- X. PUBLIC COMMENTS**
- XI. BOARD COMMENTS**
- XII. CLOSED SESSION** – Missouri Sunshine Law RsMO610.021(2) Real Estate
- XIII. ADJOURN**