

**NOTICE OF MEETING
DEVELOPMENTAL DISABILITY ADVOCATES
BOARD OF DIRECTORS**

Notice is hereby given that Developmental Disability Advocates Board of Directors will conduct a meeting at **6:30 PM on Monday, January 26, 2026**. This meeting is a hybrid meeting will be held in person at 901 Jeffco Executive Drive – Imperial, MO 63052 as well as virtually via the link below:

[January 2026 DDA Board Meeting Link](#)

Meeting ID: 225 763 999 742 3

Passcode: CY2ke6SF

AGENDA

- I. CALL TO ORDER and INTRODUCTIONS** – Dr. Marsha Mertens, Board Chairperson
- II. MISSION STATEMENT** – We create opportunities for people with developmental disabilities in Jefferson County to live fulfilling lives, by investing in services and building connections.
- III. MISSION MOMENT**
- IV. APPROVAL OF MINUTES** – Open and Closed Session Minutes from November 24, 2025
- V. REPORTS**
 - a. Financial Report
 - b. Service Coordination Report
 - c. Executive Director Report
- VII. NEW BUSINESS**
 - a. Annual Declaration of Personnel, Medical and Consumer Records as Closed
 - b. Agency Benefits Statement Review
 - c. Employee Assistance Program Recommendation
 - d. Meal and Rest Break Policy Approval
 - e. Strategic Plan Review
- VIII. OLD BUSINESS**
 - a. Directors and Officers Insurance Policy
- IX. REQUISITION** – February/March 2026
- X. PUBLIC COMMENTS**
- XI. BOARD COMMENTS**
- XII. ADJOURN**